

# Service Charge Clarification

Dear [Customer's Name],

We hope this message finds you well. We appreciate your continued support and would like to take a moment to clarify some details regarding the service charges applied to your account.

As per our policy, the service charge of [amount] is applied for [explanation of the service charge]. This fee helps us maintain [services, infrastructure, or any relevant details].

If you have any further questions or need additional information, please do not hesitate to contact us at [contact information]. We are here to assist you.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]