

Delivery Address Confirmation

Dear [Recipient's Name],

We hope this message finds you well. We are reaching out to confirm the delivery address for your recent order with us.

Delivery Address:

[Street Address]

[City, State, Zip Code]

[Country]

If the above address is correct, no further action is needed. However, if there are any discrepancies or if you would like to make changes, please contact us at [Phone Number] or [Email Address] by [Date].

Thank you for your attention to this matter. We look forward to serving you!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]