

Service Extension Reminder

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We wanted to remind you that your current service plan is set to expire on [Insert Expiration Date]. To ensure continued service without interruption, we recommend renewing or extending your plan at your earliest convenience.

Please review your options and let us know how you would like to proceed. If you have any questions or need assistance, feel free to reach out to our customer service team.

Thank you for choosing [Your Company Name]. We appreciate your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]