

# Payment Rejection Notification

Dear [Recipient's Name],

We regret to inform you that your recent payment attempt on [Date] for the amount of [Amount] has been rejected. This action was taken due to [reason for rejection].

We kindly advise you to review the payment details and try again. If you believe this is an error, please contact our support team at [Support Contact Information] for assistance.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]