

# Update Your Credit Card Information

Dear [Customer's Name],

We hope this message finds you well. We are reaching out to inform you that we need to update your credit card details associated with your account.

Please provide your updated credit card information by [insert deadline, e.g., MM/DD/YYYY] to ensure uninterrupted service.

## Instructions:

1. Log in to your account at [website link].
2. Go to the 'Billing' section.
3. Select 'Update Credit Card' and enter your new card details.

If you have any questions, feel free to contact our customer support team at [support email] or [support phone number].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]