

Gift Voucher Issuance for Charity Donation

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that a gift voucher has been issued in your name as a token of our gratitude for your generous contribution to [Charity Name]. Your selfless support helps us continue our mission to [Brief Description of Charity's Mission].

Details of the Gift Voucher:

- Voucher Amount: [Insert Amount]
- Voucher Code: [Insert Code]
- Expiration Date: [Insert Expiration Date]

Please keep this voucher safe, as it can be redeemed for the specified amount towards our programs and initiatives. Thank you for your kindness and support.

Sincerely,

[Your Name]

[Your Position]

[Charity Name]

[Contact Information]