

Account Closure Notification

Dear [Account Holder's Name],

We hope this message finds you well. We would like to inform you that your account with us, associated with the account number [Account Number], has been identified for closure due to no recent activity.

Please note that your account will be closed on [Closure Date]. If you believe this is an oversight or if you wish to maintain your account, we encourage you to log in and perform an activity before the closure date.

If you have any questions or concerns regarding this matter, please feel free to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your attention to this matter.

Sincerely,

[Your Company's Name]

[Your Company's Address]

[Your Company's Contact Information]