

# Account Balance Inquiry Response

Date: [Insert Date]

Dear [Customer Name],

Thank you for your inquiry regarding your account balance. We appreciate your diligence in keeping track of your finances.

Your current account balance as of [Insert Date] is: **#[Insert Balance]**.

If you have any further questions or require assistance with anything else, please do not hesitate to contact us.

Thank you for choosing [Your Company Name].

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]