

Letter of Recognition

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recruiter's Name]

[Recruiter's Company]

[Company Address]

[City, State, Zip Code]

Dear [Recruiter's Name],

I am writing to express my heartfelt gratitude for your exceptional assistance during my recent job search.

Your expertise and support were invaluable in guiding me through the process, making it so much easier and less stressful. I truly appreciate the effort you put into matching me with the right opportunities and for your ongoing encouragement.

Thanks to your help, I am excited to share that I have accepted a position at [Company Name]. It wouldn't have been possible without your dedication and professionalism.

Once again, thank you for everything. I look forward to staying in touch!

Sincerely,

[Your Name]