

Letter of Appreciation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recruiter's Name]

[Recruiter's Title]

[Recruiting Agency/Company Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recruiter's Name],

I hope this message finds you well. I am writing to express my heartfelt appreciation for the exceptional support you provided during my job search. Your professionalism and dedication truly made a difference in my experience.

From our initial conversation to the final stages of the hiring process, your guidance and insights were invaluable. I was particularly impressed by your ability to match my skills and aspirations with the right opportunities. Your prompt communication and encouragement kept me motivated throughout the journey.

Thanks to your efforts, I am excited to have accepted a position at [Company Name] as a [Job Title]. I am looking forward to embarking on this new chapter in my career, and I couldn't have done it without your support.

Once again, thank you for everything. I will certainly recommend your services to others seeking employment.

Sincerely,

[Your Name]