

Warranty Claim Replacement Offer

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Company Name or Customer Service],

I am writing to formally submit my warranty claim for the [product name], model number [model number], which I purchased on [purchase date]. I have encountered the following issue: [describe the problem briefly].

According to the warranty policy, I believe I am eligible for a replacement. I kindly ask that you process my claim and send a replacement unit at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]