

Warranty Claim Acknowledgment

Date: [Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

Thank you for reaching out to us regarding your warranty claim for [Product Name/Model]. We appreciate your patience as we process your claims request.

This letter is to confirm that we have received your warranty claim submitted on [Date of Claim Submission]. Your claim number is [Claim Number]. Our team will review your documentation and get back to you within [Time Frame].

If you have any questions or need further assistance, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Company Name]. We value your business.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]