

Follow-Up on Proposal Inquiry

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the proposal I submitted on [submission date] regarding [brief description of the proposal]. I wanted to see if you had any updates or feedback.

Understanding your busy schedule, I appreciate any time you can dedicate to reviewing my proposal. Please let me know if you require any further information or clarification.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]