

Letter of Apology for Freight Delay

Date: [Insert Date]

[Wholesaler's Name]

[Wholesaler's Address]

[City, State, Zip Code]

Dear [Wholesaler's Name],

We hope this message finds you well. We are writing to inform you about an unexpected delay in the delivery of your recent order with us, originally scheduled for delivery on [Insert Original Delivery Date]. Regrettably, due to [briefly explain reason for delay, e.g., supply chain disruptions, unforeseen circumstances], we have encountered a setback.

We understand the importance of timely deliveries to your business, and we sincerely apologize for any inconvenience this may cause. We are actively working to resolve this issue and are doing everything possible to expedite your shipment. We anticipate that your order will be delivered by [Insert New Estimated Delivery Date].

As a token of our appreciation for your understanding and patience, we would like to offer you [mention any compensation, if applicable, e.g., discount on future orders, free shipping].

Thank you for your continued support and partnership. If you have any questions or need further assistance, please do not hesitate to reach out to us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]