

# Return Approval Notification

Dear [Customer's Name],

Thank you for reaching out regarding your recent return request. We have reviewed your submission and are pleased to inform you that your return has been approved.

Order Number: [Order Number]

Please send the item back to the following address:

[Company Name]  
[Return Address]

Once we receive the returned item, we will process your refund within [number of days] days. Please allow additional time for the refund to reflect in your account.

If you have any questions or need further assistance, feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for shopping with us!

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]