

# Career Transition Cover Letter

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip]

**Dear [Hiring Manager's Name],**

I am writing to express my interest in the [job title] position at [Company's Name] as advertised on [where you found the job listing]. With a background in [your previous field/industry] and a strong passion for [new field/industry], I am eager to transition my career and contribute my skills to your team.

Throughout my career, I have honed my abilities in [relevant skills or experiences from previous field], which I believe are highly transferable to the [new field/industry]. For example, [provide a specific example of a skill or experience relevant to the job]. This experience has equipped me with [mention any key competencies], which will be valuable in the [job title] position.

I am particularly drawn to [Company's Name] because [mention what you admire about the company or its mission]. I believe my unique perspective as someone transitioning into this field will allow me to contribute fresh ideas and enthusiasm to your team.

Thank you for considering my application. I am excited about the opportunity to discuss how my background in [previous field] and my commitment to [new field] can benefit [Company's Name]. I look forward to the possibility of an interview to further discuss my fit for this role.

Sincerely,

[Your Name]