

Beneficiary Windup Announcement

Date: [Insert Date]

Dear [Recipient Name],

We hope this message finds you well. We are writing to formally announce the windup of the beneficiary operations for [Beneficiary Organization Name]. This decision has been made after careful consideration and is effective as of [Effective Date].

Over the years, we have been privileged to serve the community and support numerous initiatives. We are immensely grateful for your contribution and support, which has been vital to our mission.

Please note that all remaining funds and assets of the organization will be [describe distribution of assets, such as donated to charity, redistributed, etc.]. If you have any queries regarding this announcement or need further details, do not hesitate to reach out to us at [Contact Information].

Thank you for your understanding and support during this transition period.

Sincerely,

[Your Name]

[Your Title]

[Beneficiary Organization Name]

[Contact Information]