Beneficiary Final Approval Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your final approval regarding the settlement of the estate of [Deceased's Name]. As a beneficiary, your consent is essential to finalize the distribution of assets as outlined in the will.

Enclosed with this letter you will find the following documents for your review:

- Copy of the will
- Estate accounting statement
- Asset distribution schedule

Please review these documents at your earliest convenience. Your prompt approval is appreciated to ensure a smooth settlement process. Should you have any questions or require further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]