

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Executor's Name]

[Executor's Address]

[City, State, Zip Code]

Dear [Executor's Name],

I hope this message finds you well. I am writing to formally request an update regarding the status of the estate of [Deceased's Name], in which I am a beneficiary. It has been [duration since last update] since I received information about the progress of the estate settlement.

As a beneficiary, I would appreciate any updates you can provide regarding the disbursement timeline and any other pertinent details related to the estate. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]