

# Beneficiary Estate Report Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Institution Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a Beneficiary Estate Report regarding the estate of [Deceased's Name], who passed away on [Date of Passing]. As a beneficiary of the estate, I would like to obtain detailed information on the assets, liabilities, and overall status of the estate.

For your reference, my details are as follows:

- Full Name: [Your Full Name]
- Relationship to Deceased: [Your Relationship]
- Contact Information: [Your Contact Information]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]