

# Request for Estate Accounting

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Executor's Name]

[Executor's Address]

[City, State, Zip Code]

Dear [Executor's Name],

I hope this letter finds you well. I am writing to formally request an accounting of the estate of [Deceased's Name], who passed away on [Date of Death]. As a beneficiary of the estate, I would like to receive a detailed account of the assets, liabilities, and any distributions made to date.

According to [applicable law or estate agreement], beneficiaries are entitled to receive this information in a timely manner. Please include documentation such as bank statements, receipts, and any other pertinent records supporting the estate's financial activities.

I appreciate your attention to this matter and look forward to your prompt response. If you need any further information from my end, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]