

# Preliminary Determination Notification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you of the preliminary determination regarding your application for benefits associated with [specific program or fund]. After a thorough review, we have concluded the following:

## Preliminary Determination

- Eligibility Status: [Eligible/Not Eligible]

- Benefits Amount: [\$Amount]

- Effective Date: [Start Date]

This determination is based on the information provided in your application and our review of supporting documentation. Please note that this is a preliminary determination and is subject to further review.

## Next Steps

If you have any questions regarding this determination, or if you believe that additional information may affect your status, please do not hesitate to contact us at [Contact Information]. You may also respond to this letter by [Response Deadline Date].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]