

# Beneficiary Dispute Clarification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify the dispute regarding the beneficiary designation for [Policy/Account Number] as outlined in your recent correspondence dated [Insert Date of Correspondence].

To summarize the situation, [briefly explain the nature of the dispute and your position]. I would like to provide further information that may aid in resolving this matter amicably.

[Include any relevant details, documents, or evidence supporting your position. Be clear and concise.]

I appreciate your attention to this matter and look forward to your prompt response. It is my hope that we can work together towards a resolution that is satisfactory for all parties involved.

Thank you for your cooperation.

Sincerely,

[Your Name]