

# Beneficiary Guarantee Acknowledgment

Date: [Insert Date]

To: [Beneficiary's Name]

[Beneficiary's Address]

Subject: Acknowledgment of Beneficiary Guarantee for Pension Plan

Dear [Beneficiary's Name],

We are writing to formally acknowledge the designation of you as the beneficiary of the [Name of Pension Plan] effective as of [Effective Date]. This acknowledgment confirms that you are entitled to receive benefits outlined in the plan in the event of [Participant's Name] passing.

Please find enclosed the details of the pension plan, including the terms and conditions governing the distribution of benefits. We encourage you to review this information carefully. If you have any questions or require further assistance, do not hesitate to contact our office.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]