

Debt Settlement Proposal

Date: [Insert Date]

To: [Friend's Name]

Address: [Friend's Address]

Dear [Friend's Name],

I hope this letter finds you well. I am writing to discuss the outstanding debt of [amount] that I owe you. I understand that this situation may be uncomfortable, and I appreciate your patience during this time.

To resolve this matter amicably, I would like to propose a settlement plan. I am currently facing some financial difficulties, but I am committed to repaying you. Here is my proposal:

- Total Amount Owed: [amount]
- Proposed Settlement Amount: [settlement amount]
- Payment Schedule: [e.g., monthly installment of X over Y months]
- First Payment Due: [insert date]

I believe this settlement will benefit both of us as it allows me to manage my finances while ensuring you receive some compensation for the debt. I am open to discussing this further and modifying the proposal if necessary.

Thank you for considering my proposal. I genuinely value our friendship and hope we can resolve this matter gracefully.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]