

# Final Settlement Details

Date: [Insert Date]

To,

[Beneficiary's Name]

[Beneficiary's Address]

[City, State, Zip Code]

Dear [Beneficiary's Name],

We are writing to inform you about the final settlement details related to the account held under your name. This settlement has been processed as per the agreement and the terms set forth in the policy.

## Settlement Amount

Total Amount Due: \$[Insert Amount]

## Payment Details

Payment Method: [Insert Payment Method]

Payment Date: [Insert Payment Date]

## Contact Information

If you have any questions regarding this settlement, please feel free to contact us at:

Email: [Insert Email]

Phone: [Insert Phone Number]

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]