Legal Notification for Court Hearing

Date: [Insert Date]

To: [Beneficiary Name]

Address: [Beneficiary Address]

Dear [Beneficiary Name],

This letter serves as a legal notification regarding the upcoming court hearing pertaining to the [case/matter name], in which you are a beneficiary. The details of the hearing are as follows:

Date: [Insert Hearing Date]
Time: [Insert Hearing Time]
Location: [Insert Court Address]

• Case Number: [Insert Case Number]

Your presence is required at the hearing. Should you have any questions or if you are unable to attend, please contact [Contact Person's Name] at [Contact Phone Number] or [Contact Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name][Your Title][Your Law Firm/Organization][Your Contact Information]