

Grant Receipt Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Grantor's Name]

[Grantor's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Grantor's Name],

I am writing to formally acknowledge the receipt of the grant amounting to [Insert Amount] from [Grantor's Organization]. We are truly grateful for your support, which will significantly contribute to [briefly describe the purpose of the grant].

This grant will allow us to [provide specific details of how the grant will be used]. We appreciate your investment in our mission and look forward to keeping you updated on our progress.

Thank you once again for your generosity.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Organization]

[Your Contact Information]