

Beneficiary Account Withdrawal Notice

Date: [Insert Date]

To: [Beneficiary Name]

[Beneficiary Address]

[City, State, Zip Code]

Dear [Beneficiary Name],

We are writing to inform you that a withdrawal has been processed from your beneficiary account with us. Below are the details of the transaction:

- **Account Number:** [Insert Account Number]
- **Withdrawal Amount:** [Insert Amount]
- **Date of Withdrawal:** [Insert Date]
- **Reference Number:** [Insert Reference Number]

If you did not authorize this transaction or if you have any questions regarding this notice, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Contact Information]