

Announcement of Beneficiary-Executor Engagement

Date: [Insert Date]

Dear [Beneficiary's Name],

We are pleased to announce that [Executor's Name] has been engaged as the executor for the estate of [Deceased's Name]. This decision has been made to ensure that all matters pertaining to the estate are handled with diligence and respect.

[Executor's Name] brings [his/her/their] extensive experience in estate management and a commitment to serving the best interests of all beneficiaries involved.

We appreciate your cooperation during this process and encourage you to reach out to [Executor's Name] at [Executor's Contact Information] should you have any questions or require further information.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]