

# Beneficiary-Executor Cooperation Disclosure

Date: [Insert Date]

To: [Insert Beneficiary Name]

Address: [Insert Beneficiary Address]

Dear [Beneficiary Name],

As the appointed executor of the estate of [Deceased's Name], I am writing to disclose the framework of cooperation between us regarding the management and distribution of the estate's assets.

It is essential that we maintain open lines of communication throughout this process to ensure that your interests as a beneficiary are considered and addressed. Below, I have outlined the key points of our cooperation:

- **Regular Updates:** I will provide you with regular updates on the progress of estate administration.
- **Document Access:** You will have access to relevant documents and statements pertaining to the estate.
- **Decision-Making:** I value your input and will seek your opinion on significant decisions impacting the estate.
- **Timeline:** I will inform you of important deadlines and anticipated timelines for the distribution of assets.

Please feel free to reach out to me directly at [Executor's Phone Number] or [Executor's Email Address] should you have any questions or concerns.

Thank you for your cooperation during this process.

Sincerely,

[Executor's Name]

[Executor's Address]