Request for Charitable Trust Information

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Trust Name]

[Trust Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request information regarding the charitable trust established by [Trustor's Name] on [Date of Establishment]. As a beneficiary of this trust, I would like to request the following details:

- Summary of trust assets
- Current trustees and their contact information
- Annual distribution policy
- Recent financial statements

Understanding these aspects will help me gain a better perspective on my beneficiary rights and the status of my entitlements from the trust. I would appreciate your prompt attention to this matter and look forward to your response.

Thank you for your cooperation.

Sincerely,

[Your Name]