

Refund Process Update

Dear [Beneficiary's Name],

We hope this message finds you well. We are writing to provide you with an update regarding the refund process for your recent request.

Your refund request was received on [Date of Request] and is currently being processed. We understand the importance of this matter and are working diligently to ensure a swift resolution.

As of today, your refund is scheduled to be processed by [Date of Processing]. You can expect to receive the funds in your designated account within [Estimated Time Frame] after the processing date.

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your patience and understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]