

Beneficiary Fee Waiver Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request a waiver for the fees associated with [specific program or service] due to my active involvement in community service. For the past [duration], I have been engaged in [describe your community service activities], which has allowed me to contribute positively to our community.

Given my commitment and the financial constraints I am experiencing, I kindly request your consideration for a fee waiver. I believe that waiving the fees will enable me to continue my community involvement while also benefiting from [specific program or service].

Thank you for considering my request. I am eager to continue making a difference and hope to hear from you soon.

Sincerely,

[Your Name]