

# Beneficiary Dependant Information Confirmation

Date: [Insert Date]

To,  
[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Subject: Confirmation of Beneficiary Dependant Information

Dear [Recipient's Name],

We are writing to confirm the dependent information related to your beneficiary status as of [Insert Date]. Below are the details:

## Beneficiary Details:

Name: [Beneficiary's Name]

Relationship: [Relationship to the Beneficiary]

Date of Birth: [Date of Birth]

## Dependent Details:

Dependent Name: [Dependent's Name]

Relationship: [Relationship to the Beneficiary]

Date of Birth: [Date of Birth]

If the information above is incorrect or needs to be updated, please contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company/Organization]  
[Contact Information]