

Beneficiary Identification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request the identification of the beneficiary for the following legal documents: [Describe the legal documents in question]. As part of our ongoing process, it is essential to confirm the identity of the beneficiary to ensure compliance with legal and regulatory requirements.

Please provide the necessary identification details, including but not limited to the full name, contact information, and any identification numbers. This information will be treated with the utmost confidentiality.

Thank you for your prompt attention to this matter. Should you require any further details or clarification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Position, if applicable]