

Beneficiary Request for Property Deed Transfer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the transfer of the property deed for the property located at [Property Address]. As a beneficiary of [Name of Deceased or Trust/Will Name], I have the legal right to request this transfer as outlined in the [Will/Trust].

Attached are the relevant documents supporting my request, including:

- A copy of the death certificate of [Deceased's Name]
- A copy of the [Will/Trust] evidencing my status as a beneficiary
- Any other pertinent documentation

I kindly ask that the deed transfer process be initiated at your earliest convenience. Please let me know if any additional information or further documentation is required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]