

Insurance Beneficiary Payment Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Insurance Company Representative's Name],

I am writing to formally acknowledge the receipt of the insurance payment regarding the policy number [Policy Number]. I would like to thank you for the prompt handling of the claim submitted on [Date of Claim Submission].

The payment of [Amount Received] has been received and I appreciate your assistance during this process. This support is vital as it helps in managing the obligations following the loss of [Name of Deceased or Related Person].

If you need any further information from my side, please feel free to contact me at the details provided above.

Thank you once again for your support and professionalism.

Sincerely,

[Your Name]