

# Bilingual Job Application Cover Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Hiring Manager's Name]

[Nonprofit Organization's Name]

[Organization's Address]

[City, State, Zip Code]

**Dear [Hiring Manager's Name],**

I am writing to express my interest in the [Job Title] position at [Nonprofit Organization's Name]. With my background in [Your Field/Expertise] and my passion for nonprofit work, I am excited about the opportunity to contribute to your mission.

Soy un/a profesional con experiencia en [Tu Campo/Experiencia], y me gustaria aplicar para el puesto de [Titulo del Trabajo] en [Nombre de la Organizacion Sin Fines de Lucro]. Estoy emocionado/a por la oportunidad de contribuir a su mision.

Throughout my career, I have developed strong skills in [Relevant Skills] which I believe will be valuable in advancing your programs. Additionally, my bilingual abilities in English and [Other Language] allow me to effectively communicate with diverse community members.

A lo largo de mi carrera, he desarrollado habilidades en [Habilidades Relevantes] que considero valiosas para avanzar en sus programas. Ademas, mis habilidades bilingues en ingles y [Otro Idioma] me permiten comunicarme eficazmente con miembros diversos de la comunidad.

I am looking forward to the opportunity to discuss how my experiences and skills can contribute to the vital work being done at [Nonprofit Organization's Name]. Thank you for considering my application.

Espero con interes la oportunidad de discutir como mis experiencias y habilidades pueden contribuir al trabajo vital que se realiza en [Nombre de la Organizacion Sin Fines de Lucro]. Gracias por considerar mi solicitud.

**Sincerely,**

[Your Name]