

Application for Corporate Position

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Position Title] position at [Company's Name] as advertised on [Where You Found the Job Posting]. With my skills in [Your Skills] and experience in [Your Experience], I believe I am a strong candidate for this role.

Me gustaria expresar mi interes en el puesto de [Titulo del Puesto] en [Nombre de la Empresa], segun lo anunciado en [Donde Encontraste el Anuncio del Trabajo]. Con mis habilidades en [Tus Habilidades] y mi experiencia en [Tu Experiencia], creo que soy un fuerte candidato para este rol.

In my previous position at [Previous Company], I successfully [Achievement/Responsibility]. I am confident that my expertise will contribute positively to your team.

En mi puesto anterior en [Empresa Anterior], logre [Logro/Responsabilidad]. Estoy seguro de que mi experiencia contribuirá positivamente a su equipo.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name].

Gracias por considerar mi solicitud. Espero tener la oportunidad de discutir como puedo contribuir a [Nombre de la Empresa].

Sincerely,

[Your Name]