

Updated Beneficiary Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

To Whom It May Concern,

I am writing to inform you of an update to my beneficiary information for my mutual fund account.

Account Number: [Insert Account Number]

Updated Beneficiary Information:

Name	Relationship	Percentage
[Beneficiary Name 1]	[Relationship]	[Percentage]%
[Beneficiary Name 2]	[Relationship]	[Percentage]%

Please let me know if you need any further information or documentation to complete this update.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]