

Beneficiary Status Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to confirm my status as a beneficiary for [specify the purpose or program], effective from [insert effective date].

Please find attached any necessary documentation to support this confirmation.

If you require any further information, please do not hesitate to contact me at the above-mentioned phone number or email address.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]