

# Beneficiary Informal Claim Declaration

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], am writing to declare my informal claim as a beneficiary for the [specify the policy or account details] belonging to [Name of Deceased or Claimant].

As a rightful beneficiary, I hereby declare that I have submitted all necessary information regarding my claim and would appreciate your assistance in processing this declaration.

Please find my details below:

- Name: [Your Full Name]
- Contact Number: [Your Phone Number]
- Email Address: [Your Email]
- Relationship to Deceased: [Your Relationship]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]