

Beneficiary Estate Plan Access Request

Date: [Insert Date]

To: [Estate Executor's Name]

[Estate Executor's Address]

[City, State, Zip Code]

Dear [Estate Executor's Name],

I hope this letter finds you well. I am writing to formally request access to the estate plan of [Deceased's Full Name], as I am a named beneficiary.

In line with my rights as a beneficiary, I would like to request an update to my personal information related to the estate plan. Please provide information on how I can access the necessary documents and ensure my details are current.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]