Beneficiary Validation of Agreement Provisions

Date: [Insert Date]
To: [Beneficiary Name]
[Beneficiary Address]
[City, State, Zip Code]
Subject: Validation of Agreement Provisions
Dear [Beneficiary Name],
We are pleased to inform you that we have received your request for validation of the provisions outlined in the agreement dated [Insert Agreement Date]. We hereby confirm that the terms stipulated in the agreement are still in effect.
Please find below the key provisions for your reference:
 Provision 1: [Details of Provision 1] Provision 2: [Details of Provision 2] Provision 3: [Details of Provision 3]
If you require any further information or clarification, please do not hesitate to contact us at [Your Contact Information].
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Company Address]

[City, State, Zip Code]

[Your Contact Information]