

Claim for Life Insurance Death Benefit

Date: [Insert Date]

To,
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Claim for Life Insurance Death Benefit

Dear Claims Department,

I hope this letter finds you well. My name is [Your Name], and I am writing to formally submit a claim for the death benefit associated with the life insurance policy held by [Deceased's Name], who passed away on [Date of Death]. The policy number is [Policy Number].

As the named beneficiary, I have attached the following documents to support my claim:

- Original Death Certificate
- Completed Claim Form
- Copy of the Life Insurance Policy
- Proof of Identity (Government-issued ID)

Please let me know if any additional information is required to process this claim. I appreciate your timely attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]