Beneficiary Confirmation Letter

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, ZIP Code]
Email: [Your Email]
Phone: [Your Phone Number]
To Whom It May Concern,
I, [Your Name], hereby confirm that I am the designated next of kin of [Beneficiary's Name], a per their records. It is my understanding that I am entitled to any benefits as a result of their [insurance policy, estate, etc.].
Beneficiary's Information:
Name: [Beneficiary's Name]
Date of Birth: [Beneficiary's Date of Birth]
Relationship to Beneficiary: [Insert Relationship]
Please let me know if any further information is required to process this confirmation.
Thank you.
Sincerely,
[Your Signature]
[Your Printed Name]