

Notification to Release Funds from Escrow

Date: [Insert Date]

To: [Escrow Agent's Name]

[Escrow Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Escrow Agent's Name],

We are writing to formally notify you to release the funds held in escrow account #[Insert Escrow Account Number] for the beneficiaries listed below:

- Name: [Beneficiary Name 1]
- Amount: [Amount 1]
- Name: [Beneficiary Name 2]
- Amount: [Amount 2]

As per the agreement dated [Insert Agreement Date], all conditions have been met to authorize the release of the aforementioned funds.

Please process the release of these funds at your earliest convenience and confirm once the transfers have been completed.

Thank you for your prompt attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]