

Beneficiary Account Modification Notification

Date: [Insert Date]

To: [Insert Beneficiary Name]

[Insert Beneficiary Address]

Dear [Beneficiary Name],

We are writing to inform you that there has been a modification to your beneficiary account as per your recent request. Below are the details of the changes made:

Account Modification Details:

- **Account Number:** [Insert Account Number]
- **Name on Account:** [Insert Name]
- **New Contact Information:** [Insert New Contact Information]
- **Effective Date:** [Insert Effective Date]

If you have any questions regarding this modification, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]