

Confirmation Receipt

Date:

To: **[Beneficiary's Name]**

Address: **[Beneficiary's Address]**

Dear [Beneficiary's Name],

We are pleased to confirm the receipt of your application for assistance. This letter serves as a confirmation that we have received the necessary documentation required to process your request.

Details of the Receipt:

- **Application Number:** [Application Number]
- **Date of Receipt:** [Date of Receipt]
- **Amount Requested:** [Amount]

We appreciate your patience as we review your application. You will be notified of the outcome within [time frame]. If you have any questions, please do not hesitate to contact us at [contact information].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Contact Information]